

# Winter Youth Conference Commonly Asked Questions

## Reservation Questions and Answers

### 1. What does Aspen Grove provide as part of the Youth Conference?

For a one-night youth conference, Aspen Grove will provide:

- Three meals (Friday dinner, Saturday breakfast and lunch)
- One conference room with chairs set up theater style for the number of youth and adult participants for two days
- Lodging for one night (youth and leaders bring sleeping bags, pillows and towels)
- Game room in the Huish Activity Center
- Seasonal recreational activities such as cross-country skiing or snowshoeing

For a two-night youth conference, Aspen Grove will provide:

- Five meals (1<sup>st</sup> night dinner, 2<sup>nd</sup> day breakfast, lunch and dinner, and 3<sup>rd</sup> day breakfast)
- One conference room with chairs set up theater style for the number of youth and adult participants for three days
- Lodging for two nights (youth and leaders bring sleeping bags, pillows and towels)
- Game room in the Huish Activity Center
- Seasonal recreational activities such as cross-country skiing or snowshoeing

### 2. What is my ward or stake responsible for?

Each ward and stake is responsible for their own conference program which includes speakers, activities, and/or service projects. If you choose to do a dance, Aspen Grove will provide a large room (shared with wards or stakes), but does not provide the DJ. Wards and stakes coming the same weekend must coordinate with each other to schedule sound system or DJ.

### 3. What is the \$500 non-refundable deposit?

This deposit is due upon booking and will be applied to your total balance. It is different than the damage deposit.

### 4. What is the damage deposit?

The damage deposit is \$100 per ward or \$300 per stake. This is charged to your total bill and refunded after your event, based on a damage assessment of the facilities used during your stay at Aspen Grove.

### 5. Will there be other conferences at Aspen Grove at the same time?

Yes, Aspen Grove is large enough to accommodate multiple wards and stakes at the same time. Meals will be with other wards or stakes in the dining hall.

### 6. When is the final guaranteed headcount due? What if more people come or less people come?

A **number guarantee** for your youth conference must be given **two weeks prior to your event**. Final payment will be calculated on the actual headcount or the guaranteed number, whichever is greater.

**7. Is the price for youth and adults the same?**

Yes, the price is the same. Both youth and leaders should be included in your final guaranteed headcount. Individuals staying for only part of the youth conference should be included in the final headcount. Aspen Grove does not have a partial rate.

**8. How do I make a reservation?**

You can make a reservation by calling our office at (801) 225-9554. You will be required to give the following information:

- Contact information including name, phone number, address, e-mail address.
- An estimated head count (including leaders).
- Have a credit card number ready to make the \$500 deposit.

**9. I just booked my ward's youth conference what do I do now?**

To view a timeline for planning and preparing for your youth conference, please visit the following link on our website:

<http://aspen.byu.edu/PDF/yc/Winter%20Youth%20Conference%20Timeline.pdf>

## Planning Questions and Answers

**10. Is there an orientation meeting for youth conferences?**

Aspen Grove will host a youth conference information meeting on **Saturday, December 3, 2011** where additional information and a tour of the facility will be given. This is a great time to meet and collaborate with the other wards and stakes that will be attending with you. You will be notified of a specific meeting time.

**11. Can we tour the facility in advance?**

Yes, you may arrange a tour with our office by calling (801) 225-9554.

**12. Is there a planning guide?**

Yes, a youth conference planning guide is available on our website.

<http://aspen.byu.edu/conferences/winteryc.cfm>

**13. Is there a sample schedule of a youth conference?**

Yes, sample schedules can be found on our website at the following link:

<http://aspen.byu.edu/conferences/winteryc.cfm>

**14. What should participants pack to attend youth conference?**

- Sleeping bag
- Pillow

- Towel
- Pajamas
- Gloves, boots, hat, and a warm coat for cross-country skiing or snowshoeing
- Camera
- Flashlight and batteries
- Pencil and notebook
- Scriptures
- Toothbrush, toothpaste, soap, and shampoo

*\*It is also recommended that each participant be told in advance to leave at home laptops and all other electronic devices that will prevent the youth from fully participating in the youth conference programs.*

**15. Are there maps available?**

Yes, the following links are directions to Aspen Grove and a map of Aspen Grove.

- Map to Aspen Grove: <http://aspen.byu.edu/Maps/maps.cfm>
- Map of Aspen Grove: <http://aspen.byu.edu/Maps/camp.cfm>

## Lodging Questions and Answers

**16. What are the sleeping arrangements for lodging?**

Aspen Grove will assign lodging for each ward and will notify you one week in advance. Available accommodations include Beckham Lodge, Aspen Lodge and Family lodges. To view pictures and floor plans, please view “Lodging” in the Winter Youth Conference Planning Guide. Beds will include: queen beds (two participants each in their sleeping bag), twin beds and sleeping floor mats. Youth and leaders need to provide their own bedding and towels. Leaders and youth stay in separate rooms. Room assignments are made after the final headcount is given. Accommodations reflect the size of the ward and stake. Family lodges will be assigned to one gender and may be subdivided into sections for multiple wards of the same gender.

**17. When will the lodging assignments be given?**

After the final guaranteed headcount is submitted to the Aspen Grove office you will receive your lodging assignment. Generally assignments are made one week in advance.

**18. Can we request lodging rooms?**

You are welcome to submit a request to our office. However, requests cannot be guaranteed because lodging assignments are made based upon the size of your group and the other groups attending.

**19. Where do bishopric members stay?**

Bishopric members will stay in lodging that is assigned to the ward.

**20. When do we check out of the lodging?**

Upon check-out, simply remove all personal belongings from the room and leave your keys in the room.

## Conference Room Questions and Answers

**21. What is the conference room set-up?**

Each ward or stake will be assigned one room which will be set up in theater style with chairs. Conferences with a hundred or more people will have a microphone.

**22. Are additional breakout rooms available?**

Generally Aspen Grove is not able to provide breakout rooms because of the limited rooms available. However, please let us know of your need and we will do the best we can to accommodate your request.

**23. When will the conference room assignments be given?**

After all of the schedules are turned in from participating wards and stakes, you will receive your conference room assignment.

**24. Can we request conference rooms?**

You are welcome to submit a request to our office. However, requests cannot be guaranteed because conference room assignments are made based upon the size of your group and the other groups attending.

**25. Are there pianos and hymn books available?**

There will be a piano or keyboard in your conference room. A small stack of hymn books will be available upon request for each youth conference.

**26. What audio/visual equipment is available to rent?**

Basic microphones and podiums are set up at no charge for a group over one hundred. You may request A/V equipment for an additional fee. Please notify our office no later than two weeks prior to your event. *Prices are on a per day basis. Quantities are limited; please reserve your audio/visual needs as soon as possible. Please see the audiovisual price list at the following link:* <http://aspengrove.byu.edu/conferences/AV.cfm>

**27. Can we bring our own audio/visual equipment?**

Yes, you are welcome to bring your own A/V equipment.

## Food Service Questions and Answers

**28. What if an individual has food allergies?**

Please let us know if there is someone in your ward or stake who has a food allergy. At your first meal, the individual with the food allergy should introduce themselves to the chef so he may assist them during meals.

**29. Who chooses the menu?**

Aspen Grove will select the menu. To view a sample menu, please refer to the Winter Youth Conference Guide. If there are food allergies, please contact our office. (801) 225-9554

**30. Can refreshments be purchased?**

Yes, refreshments can be purchased. To request refreshments, please call our office no later than two weeks prior to your event. The following refreshments are available:

- Assorted cake donuts - \$7.89 /dzn.
- Assorted gourmet cookies –\$5.89/dzn.
- Brownies - \$26.00/half sheet—50 cut (chocolate, mint, or nut)
- Glazed donuts - \$6.29/dzn.
- Hot chocolate (regular or mint) - \$6.99/gal. \*Not allowed in the meeting rooms
- Ice cream bars (Vanilla ice cream with a chocolate shell, Fudge bar, Orange cream, Ice cream sandwich) – \$.60 each
- Lemonade - \$3.89/gal.
- Cups (paper or foam) - \$2.00 roll of 25 ct.
- Napkins - \$1.25/25 ct.

\*Prices subject to change

**31. Can we bring our own refreshments?**

Groups are not permitted to bring their own food or beverage into any meeting facility at Aspen Grove. Food that doesn't crumble, such as licorice, is permitted in conference rooms.

**32. Meal prices for adult guest speakers?**

\$7 for breakfast, \$10 for lunch or dinner. These rates are limited to speakers only.

## Activities Questions and Answers

**33. What is the organized activity that Aspen Grove provides?**

For winter youth conferences, the activity is either skiing or snowshoeing. Individuals choose one activity and at least 1/3 of the group must snowshoe.

**34. Are trail guides available for skiing or snowshoeing?**

Aspen Grove does not provide trail guides. Leaders will be given a trail map and instructions from our staff so they can accompany youth on the trails.

**35. When do we cross-country ski or snowshoe?**

Cross-country skiing or snowshoeing is available in four time slots on Saturday for the one-night youth conference and on Friday for the two-night youth conference. The time slots are as follows: 8:30-10:15am, 10:30-12:15pm, 12:30-2:15pm, and 2:30-4:15pm.

**36. How long is the cross-country ski and snowshoe course?**

The time it takes to complete the trail varies upon the experience of the participant. On average, the cross-country ski trail is 45-60 minutes and the snowshoe trail is approximately 30-45 minutes.

**37. When must individuals choose between cross country skiing and snowshoeing?**

Upon arriving at Aspen Grove, leaders will receive a cross country ski/snowshoe form. Each participant should write their name and which activity they will do. This form should be brought to the ski shop 10 minutes prior to your scheduled time.

**38. Is sledding available?**

A sledding hill is available. Youth conference participants need to furnish their own sleds. **No snowboarding is allowed on Aspen Grove property.**

**39. What types of games are in the Huish Activity Center for free time?**

The Huish Activity Center includes three pool tables, two Ping Pong tables, two air hockey tables, and two foosball tables.

**40. What if we want to hold a dance?**

Aspen Grove will provide one large room for a combined dance with other wards and stakes, but does not provide the DJ, sound system or music. Wards and stakes coming the same weekend must coordinate with each other to schedule a DJ to come that provides their own music and sound system (amplifier and speakers).

**41. How do I contact other wards or stakes to join with them for a dance or a fireside?**

The meeting on **December 3<sup>rd</sup>** is an excellent way to contact the other wards or stakes. If further assistance and information is needed, please contact the Aspen Grove office at (801) 225-9554.

## The Day of the Event Questions and Answers

**42. What phone number should we give parents?**

The best phone number to give parents is your cell phone number because Aspen Grove doesn't know your exact location all the time.

**43. How much parking is available?**

Aspen Grove has sufficient parking to accommodate all of our guests. However, carpooling is always encouraged.

**44. When is check-in and check-out?**

The check-in time for both a one-night and a two-night youth conference is 4:00 pm. Check-out for a one-night youth conference is 4:30 pm and for a two -night youth conference it is 12:00 noon.

**45. What do we do when we first arrive at Aspen Grove?**

A representative from each ward or stake should come to the office to check in. Please provide the office the cell phone number of the main person in charge of your group. This number will be

given to the manager on call. Assumption of Risk forms should be turned in and cross-country/snowshoe forms need to be picked up. (These forms are to be brought to the ski shop at the assigned ski time.)

**46. Can we put up signs and pictures on walls and doors?**

Only white sticky tack may be used to hang pictures and door tags. Tape, including blue painting tape, is not to be used on the walls.

**47. How do we check out?**

To check-out, simply remove your personal belongings, and leave your keys in the room.